

Plastic Free Riverpark Application - Events

Form Preview

Plastic Free Riverpark Grants - Events

Introduction

Welcome to the Department of Biodiversity, Conservation and Attractions Swan Canning Waterways Branch online grant application service. This form is for those applying for the **Plastic Free Riverpark program**.

The Program supports riverfront local governments and event organisers to eliminate single-use products at community events located within 1km of the [Swan Canning Riverpark](#). Working with vendors to source reusable alternatives to packaging/serve-ware, implementing free water refill stations and clearly marking waste stations can help to significantly reduce litter from these important cultural and sporting gatherings ending up in our rivers.

This program is administered by the Department of Biodiversity, Conservation and Attractions (DBCA).

Please read the Grant Application Guidelines on the [Plastic Free Riverpark webpage](#) before completing this application.

It is important that you confirm you meet eligibility criteria **before** commencing the application. If in doubt, please contact the Plastic Free Riverpark Program Project Officer at plasticfreeriverpark@dbca.wa.gov.au

MOVING THROUGH THE APPLICATION

There is a box on every screen that links directly to every page of the application. Click the link to jump directly to the page you want.

You can also click 'next page' or 'previous page' on the top or bottom of each page to move forward or backward through the application.

SAVING YOUR DRAFT APPLICATION

Please ensure you save your application regularly as you go. If you wish to leave a partially complete application and edit it later, save it and log out. When you log back in, select this form from 'My Submissions'.

If you wish to change or edit your application after it is submitted, please send a request to plasticfreeriverpark@dbca.wa.gov.au and quote your application number.

TECHNICAL ERRORS

If a technical error occurs, staff at SmartyGrants are available and ready to help. Contact them on (03) 9320 6888 during business hours (Monday to Friday 9am to 5pm AEST) or email service@smartygrants.com.au and quote your application number.

QUESTIONS ABOUT THE FUNDING

For queries about this application, please email plasticfreeriverpark@dbca.wa.gov.au

A Help Guide for applicants is available [here](#) if you need further instructions about how to use SmartyGrants or check out [Applicant Frequently Asked Questions \(FAQ's\)](#).

Eligibility and applicant details

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* indicates a required field

Q 1. Is the event/project located within 1km of the Swan Canning Riverpark? *

- ☐ Yes
☐ No

See: <https://www.dbca.wa.gov.au/licences-and-permits/riverpark-development-and-planning/swan-canning-development-control-area-and-maps>

Q 2. Please indicate which river your event/project is located on or near.

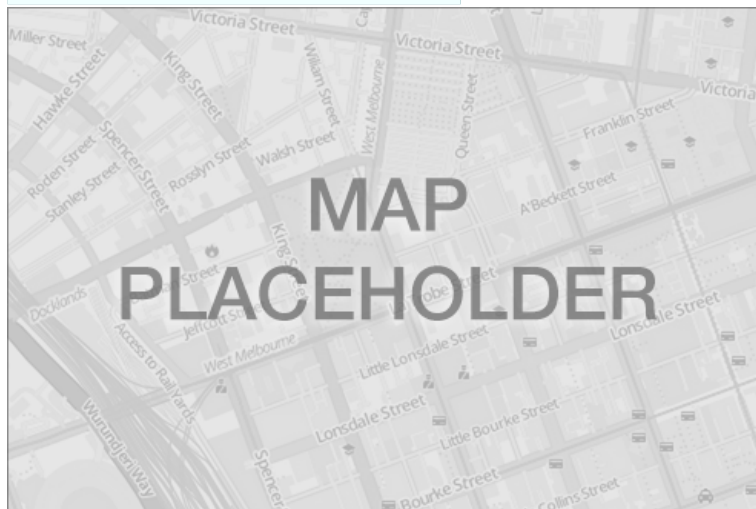
- | | | |
|--|--|--|
| ☐ Avon River - Gogulgar Beeliar | ☐ Helena River - Mandoon Beeliar | ☐ Swan River - Derbal Yirragan |
| ☐ Canning River - Djarlgarro Beeliar | ☐ Southern River | |

Q 3. Where is the event occurring? *

e.g. parkland name, sports venue name

Q 4. Please provide an address (you can pin the location on the map below)

Address



Q 5. Are you expecting 500 attendees or more at the event?

- ☐ Yes
☐ No

Plastic Free Riverpark only supports events with 500 or more attendees.

Q 6. Will the event have vendors selling food and/or beverages?

- ☐ Yes
☐ No

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Applicant Details

The Department of Biodiversity, Conservation and Attractions (DBCA) collects this personal information in order to:

- contact you regarding the assessment and progression of your application and to continue to liaise with you to support its advancement should it be successful;
- arrange an onsite visit to your event, business, or venue to observe the grant supported initiative; and
- notify you about future grant opportunities.

If you choose not to provide name, contact details and business/organisational address, we will be unable to progress your application.

For further details on how DBCA manage your personal information, you can read our [Privacy Policy](#). If you have any questions about how your personal information will be handled, or if you would like to access your personal information, please contact DBCA by emailing privacy@dbca.wa.gov.au.

Organisation Name *

Organisation Name

Applicant ABN (skip if not applicable)

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

Information from the Australian Business Register	
ABN	
Entity Name	
ABN Status	
Entity Type	
Goods & Services Tax (GST)	
DGR Endorsed	
ATO Charity Type	More information
ACNC Registration	
Tax Concessions	
Main Business Location	

If no ABN, please skip

Q 7. Is your organisation registered for GST? *

- ☐ Yes
☐ No

Applicant name

Grant signatory name

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If different from applicant name

Applicant Position/Job Title

Applicant Office Address *

Address

Address Line 1, Suburb/Town, State/Province, Postcode, and Country are required.

Applicant Office Phone Number

Must be an Australian phone number.
Please format as +61 XXX XXX XXX

Applicant Office Email *

Must be an email address.

Applicant Postal Address *

Address

Address Line 1, Suburb/Town, State/Province, Postcode, and Country are required.

Applicant Mobile Number *

Must be an Australian phone number.
Please format as +61 XXX XXX XXX

Applicant Primary Website

Must be a URL.

Applicants are required to undertake an event consultation with the PFR Program Project Officer to review event policies and procedures. *

☐ I understand and accept this condition of the grant.

Please acknowledge and accept this condition.

Please provide the name and email of the person who will engage in the event consultation. *

If different from applicant name

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Event Details

* indicates a required field

Event name *

Must be no more than 250 characters.
E.g. your org, event and location

Event description *

Provide a short description (100 words recommended) of your project - what are you planning to do?

Event date/s

Please indicate if the event runs across multiple dates.

Expected number of attendees *

Total Amount Requested (\$1,000 to \$10,000) *

Must be a dollar amount.
What is the total financial support you are requesting in this application?

Q 8. What single-use packaging/serve-ware item/s will the grant help you to eliminate/reduce? *

Q 9. How will the grant funds be used? (select all that apply) *

- ☐ Purchasing or hiring reusable serve-ware
- ☐ Partnering with a reusable serve-ware program
- ☐ Purchasing reusable food storage
- ☐ Installing or hiring a water refill station/s
- ☐ Creating educational signage/other materials
- ☐ Other:

Q 10. Briefly describe how this grant will avoid waste at your event via a reusable alternative to single-use packaging/serve-ware. *

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Q 11. What steps have been taken to reduce single-use packaging/serve-ware at previous events? Describe how this event will build upon previous efforts to avoid waste and adopt reusable alternatives. *

Please write N/A if not applicable.

Q 12. What positive environmental outcomes will result from this project? *

Describe how you believe the project will deliver positive environmental impacts for the Swan Canning Riverpark.

Q 13. How will this project/event support community education and promote positive behaviour change? *

Tell us how you plan to educate and inform the community about the importance of eliminating litter ending up in the Riverpark by avoiding waste and choosing to reuse.

Q 14. How will the project/event achieve outcomes beyond the life of the grant funding? *

Q 15. Do you anticipate any in-kind support from another partner during the project? *

- ☐ Yes
- ☐ No

If yes, list project partners. *

Reporting and Acquittal

* indicates a required field

Data collection and reporting

The grant conditions require you to provide DBCA with a summary/report of the key project outcomes/environmental achievements following the event. Please accept each reporting criteria below. (A template will also be provided to you.)

Number of single-use packaging/serve-ware items avoided at the event (estimate acceptable) *

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- ☐ I will collect data for reporting

Exact or approximate number of attendees *

- ☐ I will collect data for reporting

Number of food and drink vendors *

- ☐ I will collect data for reporting

Number of reusable serve-ware items provided, if used. *

- ☐ I will collect data for reporting

Number and type of bins provided *

- ☐ I will collect data for reporting

Quantity of 10c containers processed through Containers for Change *

- ☐ I will collect data for reporting

Invoicing Requirement

It is a grant condition that the applicant provides DBCA with an invoice indicating how the funds will be spent. This is required in order to release the funds.

Q 17. Do you agree to provide an invoice for the grant funds? *

- ☐ Yes
☐ No

Q 18. How did you hear about the Plastic Free Riverpark program? *

- ☐ Social media
☐ Website
☐ Referral
☐ Other:

I confirm the information provided in this application is true and correct. *

- ☐ Yes