Introduction

Privacy Notice

The Department of Biodiversity, Conservation and Attractions (DBCA) collects this personal information in order to:

- contact you regarding the assessment and progression of your application and to continue to liaise with you to support its advancement should it be successful;
- if successful, post physical application documentation to your address; and
- notify you about future grant opportunities.

If you choose not to provide name and contact details, we will be unable to progress your application.

For further details on how DBCA manage your personal information, you can read our Privacy Policy. If you have any questions about how your personal information will be handled, or if you would like to access your personal information, please contact DBCA by emailing privacy@dbca.wa.gov.au.

Community Rivercare Program (CRP) Round 10 (2027-28) Application Form

Welcome to the Department of Biodiversity, Conservation and Attraction's Swan Canning Waterways Branch online grant application service. This form is for those applying for the **Community Rivercare Program Round 10**.

APPLICATIONS MUST BE SUBMITTED BY 4:00pm, Friday 11 December 2026.

The State Government is continuing its commitment to community volunteer groups through the Community Rivercare Program. Through Round 10 a total of $100,000 is available for community groups to deliver on-ground projects during 2027-28 to help protect and restore the waterways of the Swan Canning Catchment. Between $3,000 and $10,000 (ex GST) is available for one-year projects.

This program is administered by the Department of Biodiversity, Conservation and Attractions (DBCA).

Please read the Funding Guidelines (the Guidelines) on the Community Rivercare Program webpage before completing this application.

It is important that you confirm your organisation's eligibility **before** commencing the application. Refer to Section 3 of the Guidelines. If in doubt, please contact the Community Rivercare Program team at rivers.systems@dbca.wa.gov.au.

Applications are strongly recommended to be submitted online via this SmartyGrants portal. For alternative application methods please email rivers.systems@dbca.wa.gov.au.

MOVING THROUGH THE APPLICATION

On every screen, there is a box which links directly to every page of the application. Click the link to jump directly to the page you want.

You can also click 'next page' or 'previous page' on the top or bottom of each page to move forward or backward through the application.

SAVING YOUR DRAFT APPLICATION

Please ensure you save your application regularly as you go. If you wish to leave a partially complete application and edit it later, save it and log out. When you log back in select this form from 'My Submissions'.

If you wish to change or edit your application after it is submitted, please send a request to rivers.systems@dbca.wa.gov.au and quote your application number.

No edits or changes can be made to an application once the closing date has passed.

TECHNICAL ERRORS

If a technical error occurs, staff at SmartyGrants are available and ready to help. Contact them on (03) 9320 6888 during business hours (Monday to Friday 9am to 5pm AEST) or email service@smartygrants.com.au and quote your application number.

QUESTIONS ABOUT THE FUNDING

For queries about this application or the Round 10 funding process, please email rivers.systems@dbca.wa.gov.au.

A Help Guide for applicants is available here if you need further instructions about how to use SmartyGrants or check out Applicant Frequently Asked Questions (FAQ's).

Project Title, Funding Request & Objectives

* indicates a required field

Project Summary

Project Title *

Must be no more than 250 characters.

Funding Request and Value of In-Kind Contribution

State below amount requested. Funding request must be between $3,000 and $10,000 for 2027-28. Refer to Section 4 of the Guidelines. Please also state the total value of in-kind contributions to the project.

Total grant amount requested (ex GST) *

Must be a dollar amount and between 3000 and 10000.
Record total from submitted project budget.

Total value of in-kind Contribution (ex GST)

Must be a dollar amount.
Record total from submitted project budget.

Objectives

Check ONE option to describe the primary objective of this project. Check any secondary objectives of the project (optional).

Project Primary Objective
○ Habitat improvement for birds and/or other species dependent on waterways
○ Foreshore revegetation and weed control
○ Weed control to promote natural regeneration
○ Bank stabilisation to repair or prevent foreshore erosion
○ Water quality improvement
Check ONE option to describe the primary objective of this project.

Project Secondary Objective/s
☐ Habitat improvement for birds and/or other species dependent on waterways
☐ Foreshore revegetation and weed control
☐ Weed control to promote natural regeneration
☐ Bank stabilisation to repair or prevent foreshore erosion
☐ Water quality improvement
☐ Other:

Check any secondary objectives of the project (optional). If selecting 'Other' please specify.

Applicant Details

* indicates a required field

Community Group Details

In this section, complete the details for your community group and provide the name and position of a contact person.

Community Group Name *
Organisation Name

Contact Person Name *
Title First Name Last Name

Contact Person Position in Group *

Postal Address *
Address

Phone Number *

Please provide a phone number contactable during office hours.

Email *

Group's email preferred.

Community Group Website (if applicable)

Is your group incorporated? *

○ Yes
○ No

If 'No', you will need to nominate a sponsor (auspicor). Refer to Section 13 of the Guidelines.

Does your group have an Australian Business Number (ABN)? *

○ Yes
○ No

If your group does not have an ABN and you do not have a sponsor, you may still be eligible to receive the funding. The Australian Taxation Office's (ATO) Statement by a Supplier form may be completed and provided to DBCA. If your application is successful, your group will be regarded as the 'supplier' providing DBCA with a Service. Please refer to the ATO website for details.

Applicant ABN

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

Information from the Australian Business Register	
ABN	
Entity Name	
ABN Status	
Entity Type	
Goods & Services Tax (GST)	
DGR Endorsed	
ATO Charity Type	More information
ACNC Registration	
Tax Concessions	
Main Business Location	

Must be an ABN.

Is your group registered for GST? *

○ Yes
○ No

If no, unless your sponsor (if applicable) is registered for GST your group will not receive the GST component of the grant.

Does your group have a sponsor group/organisation to administer your funds? *

○ Yes
○ No

Refer to Section 13 of the Guidelines.

Sponsor (Auspisor) Contact Details

Sponsor name *
Organisation Name

Contact Person Name *
Title First Name Last Name

Contact Person Position *

Sponsor Postal Address *
Address

Sponsor Phone Number *

Sponsor Email *

Sponsor ABN *

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

Information from the Australian Business Register	
ABN	
Entity Name	
ABN Status	
Entity Type	
Goods & Services Tax (GST)	
DGR Endorsed	
ATO Charity Type	More information
ACNC Registration	
Tax Concessions	
Main Business Location	

Must be an ABN.

Is your sponsor registered for GST? *
○ Yes
○ No
Note that if your sponser is not registered your group will not receive the GST component of the grant.

Attach a letter of support from your sponsor
Attach a file:

A letter of support is highly recommended to accompany your application. If not provided with your application, a letter will need to be provided by Friday 22 January 2027.

Insurance Details

Successful applicants will be required to provide proof of adequate insurance prior to receiving grant funds.

Please indicate which insurance policy types are held by your group or sponsor organisation. For further information refer to Section 5 of the Guidelines.

Insurance policy types held by group or sponsor organsation: *
☐ Public Liability
☐ Workers Compensation
☐ Personal Accident/Injury for Volunteers
☐ Other:

Workers Compensation only applies if paid staff are working on the project. If selecting 'Other', please specify.

Project Location, Extent & Previous Funding

* indicates a required field

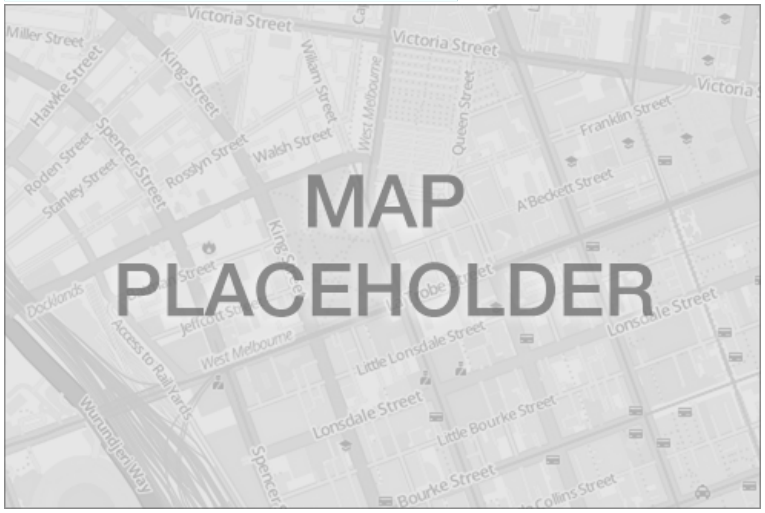
Project Location

Please indicate on which waterway your project is located: *

○ Avon River - Gogulgar Beeliar	○ Bayswater Brook	○ Ellis Brook	○ Saint Leonards Creek
○ Canning River - Djarlgarro Beeliar	○ Bennett Brook	○ Helm Street Drain	○ Susannah Brook
○ Helena River - Mandoon Beeliar	○ Bickley Brook	○ Henley Brook	○ Woodulpine Brook
○ Southern River	○ Blackadder Creek	○ Jane Brook	○ Wooroloo Brook
○ Swan River - Derbal Yirragan	○ Bull Creek	○ Lesmurdie Brook	○ Yule Brook
○ Wungong River	○ Claisebrook Main Drain	○ Maylands Main Drain	○ Other:
○ Bannister Creek	○ Ellen Brook	○ Mills Street Main Drain	

If your project site is located on an unnamed waterway or drain, please indicate which of the above it flows into. If it doesn't flow into any of the above or you are unsure, please select 'Other' and provide further information.

Site Address *
Address



Please place a pin at the site project location.

Additional Site Address Information

Word count:
Must be no more than 25 words.
Include lot number, reserve name or nearest road intersection if known.

Site Location Map *
Attach a file:

If there is more than one map, combine maps into a single file for upload.

Has the project site been funded by programs other than Community Rivercare previously? *
- ○ Yes
- ○ No
- ○ Unknown

If 'Yes' or 'Unknown', please provide further details below.

Previous Funding

Provide details of funding sources for the site in the last three (3) years, including any current funding: *

Word count:
Must be no more than 500 words.
Please include; name of funding program, funding amount/s received, timeframe of works undertaken and brief scope of works funded.

Project Extent

Project extent – Area (m2)
Must be a number.

Project extent – Length of waterway (linear metres)
Must be a number.

Area of weed control (m2)
Must be a number.

Number of plants to be planted
Must be a number.

Land Management & Partner Organisation Details

* indicates a required field

Land Management Details

Is the project site on public and/or private land? *
- ○ Public land
- ○ Private land
- ○ Public and private land

Public Land Manger Details

Public Land Manager Name *

Contact Person Name *
Title | First Name | Last Name

Contact Person Position *

Public Land Manager Address *

Address

Public Land Manager Phone Number *

Public Land Manager Email *

Letter of support from public land manager
Attach a file:

You must obtain a letter of support from the land owner(s) prior to funding approval. A letter of support is highly recommended to accompany your application. If not provided with your application, a letter will need to be provided by Friday 22 January 2027.

Private Land Manager Details

Private Land Manager Name *
Title First Name Last Name

Private Land Manager Address *
Address

Private Land Manager Phone Number *

Must be an Australian phone number.

Private Land Manager Email *

Must be an email address.

Letter of support from private land manager
Attach a file:

You must obtain a letter of support from the land owner(s) prior to funding approval. A letter of support is highly recommended to accompany your application. If not provided with your application, a letter will need to be provided by Friday 22 January 2027.

For privately owned land, detail the expected public benefits from the proposed works: *

Word count:
Must be no more than 250 words.

Partner groups or organisations

Will any other groups or organisations participate in the project? *
○ Yes
○ No
If 'Yes', provide partner details below.

Partner group or organisation details

List any other groups or organisations that will participate in the project:

Word count:
Must be no more than 100 words.

Project Description, Methodology & Timeline

* indicates a required field

Project Description

Description of the Project *

Word count:
Must be no more than 500 words.

Length of foreshore *

Must be a number.
Linear meters

Area *

Must be a number.
Meters-squared

Methodology

Your methodology should include as a minimum:

- A brief description of the techniques you will be using

- An outline of who will be completing each of the proposed tasks and activities
- A timeline indicating when the tasks will be completed
- A basic demonstration of the need and details for any bank stabilisation, mulching, watering, soil improvers and fertiliser and habitat structures.

For further information, refer to Section 6 of the Guidelines for required information.

A **template for the project timeline** is available via the Community Rivercare Program webpage.

Outline your project methodology: *

Word count:
Must be no more than 500 words.

What do you expect to achieve by undertaking this project? *

Word count:
Must be no more than 250 words.

Attach your project timeline *
Attach a file:

Provide your project timeline using the template provided. Refer to Section 6 of the Guidelines

Project Maintenance & Strategic Alignment

* indicates a required field

Project Maintenance

Outline how your site will be maintained and who will maintain it beyond the duration of this project: *

Word count:
Must be no more than 500 words.
Ensure maintenance commitment is outlined in letter of support from land manager/s. Refer to Section 7 of the Guidelines.

Strategic Alignment & Conservation Significance

Does your project align with other strategies, plans or projects including any Foreshore Management Plans? *
- ○ Yes
- ○ No

Refer to section 8 of the guidelines if you are unsure.

Does the project site have any special conservation significance? *
- ○ Yes
- ○ No

For example: Bush Forever site, Threatened Flora or Fauna, Threatened or Priority Ecological Communities, Aboriginal Heritage values

Alignment with other strategies or plans

Outline how the project aligns with other strategies, plans (including Foreshore Management Plan), projects and natural assets for the waterway or adjacent foreshore or reserve: *

Word count:
Must be no more than 500 words.
Please provide full names of any relevant plans or projects and specifically how this project aligns with them. Refer to Section 8 of the Guidelines

Conservation Significance

Outline any special conservation significance of the project site: *

Word count:
Must be no more than 500 words.
Please outline the conservation significance, for example, Bush Forever site, Threatened Flora or Fauna, Threatened or Priority Ecological Communities, Aboriginal Heritage values

Monitoring and Evaluation, Budget & Approvals

* indicates a required field

Monitoring and Evaluation

Outline how you will monitor and evaluate your project: *

Word count:
Must be no more than 500 words.
Refer to Section 9 of the Guidelines.

Budget

A **template for the project budget** is available via the Community Rivercare Program webpage.

Attach your budget using the template provided *
Attach a file:

Refer to Section 10 of the Guidelines.

Approvals

Which approvals are required for the project?
☐ Land manager requirements
☐ Seed collection permits (administered by DBCA)
☐ Bed and Banks permit (administered by Department of Water and Environmental Regulation)
☐ Aboriginal Heritage approval (administered by Department of Planning, Lands and Heritage)
☐ Permits issued under the Swan and Canning Rivers Management Regulations 2007 (administered by DBCA)
☐ Other:

Refer to Section 12 of the Guidelines. If 'Other' please specify.

Acceptance of Guidelines & Checklist For Applicants

* indicates a required field

Acceptance of Guidelines

I HAVE READ THE GUIDELINES AND THIS APPLICATION COMPLIES WITH THE INSTRUCTIONS *
○ I agree

Name *
Title First Name Last Name

Position *

Checklist for Applicants

Please use the following checklist to ensure you have completed and supplied all relevant information supporting your project application.

Applicable to every application: *
☐ Completed application form
☐ Letter(s) of support for the project from the land owner(s) or land manager(s) including any maintenance commitments and any covenants on the project site
☐ Map(s) of project site
☐ Timeline for your project
☐ Budget

Applicable to some applications:
☐ Supporting evidence to justify budget estimates
☐ Applicants with a sponsor (auspicor) will need to provide the sponsoring organisation’s details and evidence of their agreement to receive and administer the grant funding on your behalf
☐ Completed ATO Statement of Supplier form